

LAKE COUNTRY SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR BOARD OF EDUCATION MEETING MINUTES

**Public Notice** is hereby given to the public and news media pursuant to Chapter 19, Subchapter IV, Wisconsin Statutes that a **Regular Board of Education Meeting Meeting (Virtual meeting due to the active emergency situation with the COVID-19 virus)**, will be held on: **Monday, August 17, 2020 at 6:00 p.m.**

**Noticed location is:** Lake Country School, 1800 Vettelson Road, Hartland, WI 53029, located in the City of Delafield, Waukesha County - The District discourages the public and/or media from attending the meeting in person at its noticed location due to concerns with health and safety and encourages use of the alternative method(s) of access that the District is providing. If any special needs or any requests for accommodations related to accessing the meeting please contact Nicole Brown, District Secretary at [brownn@mylakecountryschool.org](mailto:brownn@mylakecountryschool.org) or 262.367.3606 x108

Meeting virtual access information: [meet.google.com/phb-enfg-mpu](https://meet.google.com/phb-enfg-mpu) | Join by phone: 252-385-2700 PIN: 909 521 331#

Agenda for the meeting is as follows:

**CALL TO ORDER:** Monique Henry called the meeting to order at 6:00 p.m.

- Pledge of Allegiance
- Roll Call: Monique Henry, Andrea Shrednick, Elizabeth Gould, Brian Brandel, Allen Larson, Mark Lichte, Jenny Oman, Nicole Brown  
Virtual: Approximately 15 teachers or parents
- Notice of Meeting - duly noted
- Adoption of Agenda (Shrednick/Larson) Discussion-None; 5-0
- Approval of the Regular Board Meeting Minutes - July 15, 2020 (Larson/Gould) Discussion-None; 5-0
- Approval of the Policy Committee Meeting Minutes - July 15, 2020 (Gould/Larson) Discussion-None; 5-0
- Approval of July Expense Summary and Vouchers (Brandel/Gould) Discussion-None; 5-0

**SCHOOL RECOGNITION AND COMMITTEE UPDATES:**

**Recent LCS Celebrations/Accomplishments to Recognize - Students, Staff (all board members)**

Continue kudos to staff - non stop updates

**Administrator News and Updates (Mark)** AHS districts are sticking together on COVID guidelines

**Committee: Curriculum & Instruction (Mark)** Weekly virtual staff meetings - prepared for everything and anything. Chromebooks will be used until webcams arrive.

**Committee: Policy (Elizabeth)** Met today, made progress. 3 policies to take away. Need to have Nicole put revised policies on the web site.

**Committee: Building and Grounds (Mark)** Motherboard quotes discussed below. Grounds are ready for school.

**Committee: Finance (Mark/Jenny)** Working on budget for annual meeting.

**CITIZEN COMMENTS:** None

**DISCUSSION ITEMS:**

Board policy on virtual meetings - Monique Henry stated to board that an apology on record is in order for Elizabeth Gould from meeting on August 10. Mark Lichte stated he takes responsibility and that he was not aware the virtual policy allowed her to vote virtually. Elizabeth Gould wants the board to review the policy and understand that members may vote when attending virtually. Her vote did not differ from other votes.

**ACTION ITEMS:**

1. Action on review of the annual meeting budget.  
Motion on review of the annual meeting budget. (Brandel/Larson) Discussion-It will change. Less typical year than normal. Discussed revenue limits. Discussed how private schools share our CARES money; 5-0
2. Action on approval of the specific mask guidelines for Lake Country School District for the 2020-2021 school term.  
Motion on approval of the specific mask guidelines for Lake Country School District for the 2020-2021 school term. (Shrednick/Larson) Discussion-strike except as noted herein and replace with including but not limited to.  
Motion on approval with noted change of the specific mask guidelines for Lake Country School District for the 2020-2021 school term. (Shrednick/Larson) 5-0
3. Action on approval of the 2nd reading of revisions to board policy 900.62 School Wellness & Nutrition Policy.  
Motion on approval of the 2nd reading of revisions to board policy 900.62 School Wellness & Nutrition Policy. (Gould/Brandel) Discussion-None; 5-0

4. Action on approval to accept the quote from JM Brennan, Inc dated August 11, 2020 in the amount of \$28,992.00 to replace the HVAC motherboard.  
Motion on approval to accept the quote from JM Brennan, Inc dated August 11, 2020 in the amount of \$28,992.00 to replace the HVAC motherboard. (Shrednick/Brandel) Discussion-AI Larson questioned if JMBrennan will offer training mentioned on Just Service quote. Mark Lichte said that JMBrennan is the quote Doc would like to accept and that Doc has a strong relationship with the company. Two years ago the quote was \$54,000 so costs have gone down. 5-0
5. Action on approval of the resignation of Alexandra Caraulia (Special Education Aide), Kelly Kolo (Special Education Aide), Sara Sullivan (School Receptionist), Danielle Catarozzoli (Health Room Aide), Sue Irsih (District RN)  
Motion on approval of the resignation of Alexandra Caraulia (Special Education Aide), Kelly Kolo (Special Education Aide), Sara Sullivan (School Receptionist), Danielle Catarozzoli (Health Room Aide), Sue Irsih (District RN) (Brandel/Gould) Discussion - all going to other jobs. Danielle Catarozzoli had a great ability to connect with students. 5-0
6. Action on approval to hire Autumn Winzenried, part-time lunchroom aide/special ed aide.  
Motion on approval to hire Autumn Winzenried, part-time lunchroom aide/special ed aide. (Brandel/Shrednick) former student and grandchild to another employee. 5-0
7. Action on approval of the administration team to hire a school receptionist.  
Motion on approval of the administration team to hire a school receptionist. (Shrednick/Brandel) Discussion-interviewed earlier today. 5-0
8. Action on approval of the position change from Special Education Aide to Health Room Aide for Michelle Howard.  
Motion on approval of the position change from Special Education Aide to Health Room Aide for Michelle Howard. (Larson/Brandel) Discussion- Michelle has nursing experience. 5-0
9. Action on approval of MOU for teacher.  
Motion on approval of MOU for teacher. (Shrednick/Brandel) Discussion-this teacher has childcare issues due to children's school offering hybrid. We will secure long-term sub. 5-0

**ITEMS FOR NEXT AGENDA: – subject to change**

First day of school update

Brandel stated a family requested another Q&A meeting

**Motion to adjourn. (Shrednick/Brandel) 5-0**